

# Supplier Information Form

|  |  |
|--|--|
| Company Name: _____<br>Contact: _____<br>Type of Business: _____<br>Address: _____<br>City, Province: _____<br>Postal Code: _____<br>Country: _____<br>Phone #: _____<br>Fax #: _____<br>Account Currency: <input type="checkbox"/> CAD\$ <input type="checkbox"/> USD\$ <input type="checkbox"/> Other: _____ | <div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;">Supplier Code: _____</div> <div style="border: 1px solid black; padding: 5px;">         Business/HST #<br/><br/> <small>City Experiences employee must request number from the vendor</small> </div> |
|--|--|

| Are the supplier's products:   | Yes                      | No                       | N/A                                 |
|--|--------------------------|--------------------------|-------------------------------------|
| 1) Best in class for energy efficiency?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 2) Produced or manufactured locally or within the region?                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| If not, where?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| <hr/>  |                          |                          |                                     |
| 3) Produced from recycled materials?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 4) Designed for disassembly and/or recycling?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 5) Produced or manufactured with no/minimal hazardous substances?                          | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6) Packaged with minimal waste?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 7) Packaged with recyclable materials?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 8) Reusable or recyclable?   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 9) Designed to reduce waste and make efficient use of resources?                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 10) Made of materials that require special disposal?                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 11) Will the supplier take back empty containers and packaging?                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 12) Free from any emissions to air or water that may have an adverse environmental effect? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |
| 13) Certified by an independent accredited organization?                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>            |

If so, which? \_\_\_\_\_

|   |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|
| Are the Food & Beverage products:                     |                          |                          |                          |
| 14) Locally produced and support local purveyors      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15) Hormone and antibiotic free (i.e. meat and dairy) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16) Are not rare, threatened or endangered fish       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
D                      M                      Y